

TENDER FOR SUPPLY AND INSTALLATION OF 4 TB INTERNAL HDD IN THE DVR OF CCTV SYSTEM INSTALLED AT THE BRANCHES OF UTKAL GRAMEEN BANK.

Tender No	UGB / HO /CCTV/ HDD / 002 / 2016-17 dt. 02.01.2017
Department	Accounts & Compliance Department
Scope of work	Process for empanelment of technically qualified Vendors / Authorised Dealers and finalization of Pricing by selection of L-1 vendor for Supply and installation of Internal Hard Disk Drive of 4 TB capacity in the DVRs of CCTV Security systems installed at various Branches of the Bank located within the geographical area covered under the Area of Operation of Utkal Grameen Bank in the following 17 districts i.e. Sundargarh, Jharsuguda, Sambalpur, Deogarh, Bargarh, Boudh, Sonapur, Kandhamal, Rayagada, Bolangir, Nuapada, Kalahandi, Nabarangpur, Jeypore , Malkangiri, Ganjam & Gajapati in the State of Odisha as per detailed specification attached.
Mode of tender submission	Off line - By registered / Speed Post so as to reach us within the stipulated date and time or it can be dropped in the tender box kept inside the Accounts and Compliance department at Head Office.
Consortium	NOT ALLOWED
Download Tender Documents	After Login
Location:	In the area of operation of Utkal Grameen Bank
Distribution of P.O.	NO
Work flow	Not applicable
Key Dates:	
Document Download Start Date & Time	03.01.2017 from 19:00 hrs
Document Download End Date & Time	08.01.2017 upto 17:00 hrs
Pre- bid meeting	07.01.2017 at 11 AM
Last Date & Time of Submission of Tender Bids	09.01.2017 upto 03:00 PM
Date & Time of Technical Bid Opening	09.01.2017 upto 03:30 PM
Date & Time of Reverse Auction	The date & time will be intimated to the vendors qualified in the Technical Bid, which will be made online by Reverse Auction.
Bid Validity Period (Days)	30 days from the date of Reverse Auction.
Documents to be submitted physically	The application for technical bid along with all enclosures, document fees of Rs.500/- and EMD of Rs.20,000/- are to be submitted By registered/Speed Post so as to reach us within the stipulated date and time or it can be dropped in the tender box kept inside the Accounts & Compliance department at Head office . In case any application is received after stipulated date and time, the vendor will not be permitted to participate in the tender.

Tender Activity Configuration

Mode of prebid-meeting	Offline - Physical onsite
Mode of Document Fees Payment	offline
Mode of EMD payment	offline
Mode of Security Fees Payment	offline

Payment Details

Document Fees	Rs. 500/- (Rupees one thousand only) Non-refundable
EMD Amount	Rs. 20,000/- (Rupees twenty thousand only)
Document Fees and EMD payable to & at	In shape of Bank Draft drawn on any Nationalised Bank, favouring "Utkal Grameen Bank, Head Office, Bolangir" payable at Bolangir
Estimated Cost	Rs. 20 lacs (approximately)

Details

Eligibility Criteria	<ol style="list-style-type: none">1. Online tenders for the above mentioned items are invited in two bid systems by the Utkal Gameen Bank, Head Office, Odisha.2. The firm/agency/vendors taking part in the tender must be financially sound having experience of supplying, installation and maintenance of CCTV equipment and accessories to Banks / Govt. Depts / Public Sector Undertakings in the state of Odisha. Relevant documents supporting the above are to be furnished with in the technical bid.3. The vendor taking part in the tender must have its office in the State of Odisha, and service setup within the area of operation of the Bank.4. The details address along with the name(s) of the contact person(s) are to be mentioned in the technical documents for Bank's information.5. Vendor should be able to provide on-site after sales service support during the warranty period and thereafter in all the branches located in different parts of the area of operations of the Bank within 24 hrs in District Head Quarters and within 48 hours in places other than District Head Quarters.6. The Bank has the right not to consider the offer submitted by any vendor for any centre where the existing or proposed service setup by vendors is not satisfactory.7. The firm must have an Annual turn-over of Rs. 40 lakhs or more during the any of the last 3 (three) financial years. Relevant documents are to be furnished with in the technical bid.
General Terms & Conditions	<ol style="list-style-type: none">1. The Firm/ Agency/ Vendors must be financially sound having sufficient experience of supplying, installation and maintenance of CCTV Security Systems to Banks / Govt. Depts / Public Sector Undertakings in the state of Odisha.2. The bidder has to clearly mention the manufacturer name, model no. and make of the items to be supplied.3. The bidder shall not quote any item, life of which is going to be expired in the next 6 months.4. The bidder has to submit documentary evidence to support that the hardware item, they have quoted, has all the necessary certifications and an undertaking to be furnished that the hardware items those are being procured, are genuine and from authentic sources.5. Technical bids submitted without meeting the above requirements will summarily be rejected.6. The vendor should have VAT registration in the State of Odisha and should have arrangement for delivering the materials in Odisha. A copy of the certificate in this regard should be enclosed with the technical bid.7. The vendor should also have Service Tax registration in the State of Odisha and should have arrangement for providing maintenance service in Odisha. A copy of the certificate in this regard should be enclosed with the technical bid.8. Not more than one tender for single work shall be submitted by a vendor.

	<p>9. Conditional Tender shall not be accepted.</p> <p>10. A single price, inclusive of all taxes and duties, VAT, levies, octroi, entry tax, freight, transit insurance, loading-unloading, etc. should be quoted against each item.</p> <p>11. Increase in the taxes, if any, subsequent to the submission of the quotations, is to be borne by the vendor. However, any decrease in taxes should be passed on to us.</p> <p>12. The price should include cost of hardware, software, peripherals etc., if any, mentioned for each item. Declaration should be given that the prices contain all types of mandatory/obligatory taxes/ duties in force. Any liability arising out of non-payment of any taxes or duties will be that of the vendor.</p> <p>13. (a) <u>For the Internal Hard Disk Drive (SATA)</u> : The quoted prices should include 1 year's warranty. The period of warranty shall be 12 months from the date of installation. Free replacement of defective components is to be provided during the warranty period.</p> <p>14. The delivery and installation period is 15 days from the date of purchase order. Non-delivery or partial delivery of the ordered items beyond the stipulated time period mentioned above will attract penalty as deemed fit by the appropriate authorities of Bank's Head Office.</p> <p>15. In case of non-delivery of the items within 15 days from the date of purchase order, Utkal Gramya Bank reserves the right to cancel the purchase order or to impose penalty Rs. 500/- per day for each branch location for the delayed period, subject to a maximum limit of 10 % of the order value.</p> <p>16. Utkal Gramya Bank, Head Office, Bolangir reserves the right to accept lowest responsive offer based on evaluation of package or reject any or all tenders without assigning any reason.</p> <p>17. This Tender notice shall form a part of contract document.</p> <p>18. The vendors are advised to read carefully the "Instructions" and "Eligibility Criteria" contained in the tender documents.</p> <p>19. In case of any doubt or clarification, you can contact over mobile no. 9438493015</p> <p>20. The internet site address for E-Tender / Reverse Auction is https://sbi.abcprocure.com</p> <p>21. The details of the above notice will be available on http://www.sbi.abcprocure.com</p> <p>22. Vendors can avail the benefit of training in participation in online tenders on any day in the office of M/s e-Procurement Technologies Pvt. Ltd. at the address mentioned below.</p>
<p>Payment Terms</p>	<p>Payment of 90% of the order value will be made on delivery & installation.</p> <p>Remaining 10% will be retained for one year after installation and can be released on production of a Performance BG for equivalent amount from a Scheduled Commercial Bank valid for 15 months.</p>

Detailed Specifications of items to be supplied / installed / Work to be executed.

Sl No.	PARTICULARS OF ITEM to be supplied.	TECHNICAL SPECIFICATIONS
1	Internal SATA Hard Disk Drive of 4 TB capacity.	The Internal SATA Hard Disk Drive of 4 TB capacity is to be replaced / installed in place of the existing Internal SATA Hard Disk Drive of 2 TB capacity already installed in the 8 Channel DVR of the CCTV System at the branches of Utkal Grameen Bank.
2	Works to be executed at the Branch site.	<p>1. The vendor has to deliver and install the Internal SATA HDD of 4 TB capacity at the branch locations (spread over the 17 districts in the area of operation of the Bank) and replace it in place of the Internal SATA HDD of 2 TB capacity in the 8 Channel DVR already installed with the CCTV system of the Branch.</p> <p>2. The DVR should be configured and set-up in the following mode after replacement of the 4 TB HDD.</p> <ul style="list-style-type: none"> • Recording - All Channels set on Motion detection mode only • Resolution - 720p • Refresh rate – 12 to 15 fps <p>3. The CCTV system must be tested for complete functionality after replacement of the HDD, by recording and playing back of the recordings for all the channels.</p> <p>4. The 2 TB Hard Disk Drive taken out from the DVR, containing the previous recordings, must be handed-over to the Branch Manager of the Branch for preservation and safe keeping. (The data / recordings in the 2 TB Hard Disk Drive taken out from the DVR MUST NOT BE erased or deleted or formatted under any circumstances)</p>

DOCUMENTS FOR TECHNICAL BID

TENDER NO. : UGB / HO /CCTV/ HDD / 002 / 2016-17 dt. 02.01.2017

DESCRIPTION OF THE TENDER : TENDER FOR SUPPLY AND INSTALLATION OF 4 TB INTERNAL HDD IN THE DVR OF CCTV SYSTEM INSTALLED AT THE BRANCHES OF UTKAL GRAMEEN BANK.

Technical Bid – PART – I

Sl No.	PARTICULARS	
1	NAME OF THE BIDDER	
2	REGISTERED ADDRESS OF THE BIDDER	
3	ADDRESS FOR COMMUNICATION	
4	TYPE OF CONSTITUTION OF THE BIDDER (LIMITED COMPANY / PVT. LIMITED COMPANY / PARTNERSHIP FIRM / PROPRIETORSHIP FIRM) (Supporting Documents to be enclosed)	
5.	DATE OF INCORPORATION (Supporting Documents to be enclosed)	
6.	V.A.T. REGISTRATION NO. in the state of Odisha (VAT clearance Certificate for last financial year to be enclosed)	
7.	SERVICE TAX REGISTRATION NO. (Service Tax Reg. Certificate to be enclosed)	
8.	Income Tax PAN no. (copy of PAN Card to be enclosed)	
9.	Annual Turnover During 2013-14 (copy of Balance Sheet to be enclosed)	
10.	Annual Turnover During 2014-15 (copy of Balance Sheet to be enclosed)	
11.	Annual Turnover During 2015-16 (copy of Balance Sheet to be enclosed)	
12.	Contact person (s) with cell no.	

Signed on behalf of (name of the vendor / bidder)

Signature of the Authorised Signatory

Technical Bid – PART – II

TENDER NO. : UGB / HO /CCTV/ HDD / 002 / 2016-17 dt. 02.01.2017

SI No.	PARTICULARS	BIDDERS RESPONSE
1	NAME OF THE BIDDER	
2	REGISTERED ADDRESS OF THE BIDDER IN THE STATE OF ODISHA	
3	Address of SERVICE CENTERS in the State of Odisha, with names and telephone numbers of Contact Persons.	
4	Details of experience of the Bidder in supply, installation, repair and maintenance of CCTV Security systems and accessories.	
5.	Whether the bidder has supplied CCTV Security systems and accessories to any Bank / Public Sector / Govt . Agencies in the State of Odisha in the past. (give details and enclose supporting documents)	
6.	Size of the largest order / contract handled by the bidder during last 3 years. (copy of order / contract may be enclosed)	
7.	Whether the bidder is agreeable to supply, deliver and install the ordered materials at all the Branches of Utkal Grameen Bank, anywhere in the area of operation of the Bank.	Yes / No
8.	Whether the bidder is agreeable to deploy qualified / skilled service personnel / engineers for the execution of the work at the branches of the Bank	Yes / No

Signed on behalf of (name of the vendor / bidder)

Signature of the Authorised Signatory

Acceptance / Compliance of Technical Specifications of items to be supplied :

TENDER NO. : UGB / HO /CCTV/ HDD / 002 / 2016-17 dt. 02.01.2017

SI No.	PARTICULARS OF ITEM to be supplied.	TECHNICAL SPECIFICATIONS	Compliance / Acceptance
1	Internal SATA Hard Disk Drive of 4 TB capacity. Make : Seagate / Samsung / Western Digital or equivalent.	The Internal SATA Hard Disk Drive of 4 TB capacity is to be replaced / installed in place of the existing Internal SATA Hard Disk Drive of 2 TB capacity already installed in the 8 Channel DVR of the CCTV System at the branches of Utkal Grameen Bank.	Complied / Accepted
2	Works to be executed at the Branch site.	<p>1. The vendor has to deliver and install the Internal SATA HDD of 4 TB capacity at the branch locations (spread over the 17 districts in the area of operation of the Bank) and replace it in place of the Internal SATA HDD of 2 TB capacity in the 8 Channel DVR already installed with the CCTV system of the Branch.</p> <p>2. The DVR should be configured and set-up in the following mode after replacement of the 4 TB HDD.</p> <ul style="list-style-type: none">• Recording - All Channels set on Motion detection mode only• Resolution - 720p• Refresh rate – 12 to 15 fps <p>3. The CCTV system must be tested for complete functionality after replacement of the HDD, by recording and playing back of the recordings for all the channels.</p> <p>4. The 2 TB Hard Disk Drive taken out from the DVR, containing the previous recordings, must be handed-over to the Branch Manager of the Branch for preservation and safe keeping. (The data / recordings in the 2 TB Hard Disk Drive taken out from the DVR MUST NOT BE erased or deleted or formatted under any circumstances)</p>	Complied / Accepted

Signed on behalf of (name of the vendor / bidder)

Signature of the Authorised Signatory

INDICATIVE FINANCIAL BID FORMAT FOR CCTV SECURITY SYSTEMS :

TENDER NO. : UGB / HO /CCTV/ HDD / 002 / 2016-17 dt. 02.01.2017

SI No.	PARTICULARS OF ITEM to be supplied.	TECHNICAL SPECIFICATIONS	Indicative Price Per unit (in Rupees)
A	Internal SATA Hard Disk Drive of 4 TB capacity. Make : Seagate / Samsung / Western Digital or equivalent.	The Internal SATA Hard Disk Drive of 4 TB capacity is to be replaced / installed in place of the existing Internal SATA Hard Disk Drive of 2 TB capacity already installed in the 8 Channel DVR of the CCTV System at the branches of Utkal Grameen Bank.	Rs.
B	Service Charges for the Works to be executed at the Branch site.	<p>1. The vendor has to deliver and install the Internal SATA HDD of 4 TB capacity at the branch locations (spread over the 17 districts in the area of operation of the Bank) and replace it in place of the Internal SATA HDD of 2 TB capacity in the 8 Channel DVR already installed with the CCTV system of the Branch.</p> <p>2. The DVR should be configured and set-up in the following mode after replacement of the 4 TB HDD.</p> <ul style="list-style-type: none"> • Recording - All Channels set on Motion detection mode only • Resolution - 720p • Refresh rate – 12 to 15 fps <p>3. The CCTV system must be tested for complete functionality after replacement of the HDD, by recording and playing back of the recordings for all the channels.</p> <p>4. The 2 TB Hard Disk Drive taken out from the DVR, containing the previous recordings, must be handed-over to the Branch Manager of the Branch for preservation and safe keeping. (The data / recordings in the 2 TB Hard Disk Drive taken out from the DVR MUST NOT BE erased or deleted or formatted under any circumstances)</p>	Rs.
Total Price of the package per branch (inclusive of taxes and all charges)			Rs.

The Bidders have to quote their rates for the total package of all items.

The Bidders who have NOT quoted for ALL items in the list, will be liable for REJECTION.

Signed on behalf of (name of the vendor / bidder)

Signature of the Authorised Signatory